

Anusaya Shikshan Prasarak Mandal's

Swatantrya Sainik Suryabhanji

Pawar College

Purna (Jn.), Dist – Parbhani 431 511

Email ID – ssspcollegepurna@yahoo.com



अनुसया शिक्षण प्रसारक मंडळ परभणी संचालित

स्वातंत्र्य सैनिक सूर्यभानजी पवार

महाविद्यालय

पूर्णा (जं.), जि. परभणी ४३१ ५११

website : www.spcollegepurna.edu.in

Dr. Rameshwar Pawar

Principal

9423443615

Affiliated to S. R. T. M. University Nanded, Accredited with "B + " grade by NAAC & ISO

Ref No. : S.S.S.P.C./P/2023-24/

Date : / /2024

6.3.5 Institutions Performance Appraisal System for teaching and non- teaching staff

Institution has performance appraisal system for teaching and non-teaching staff. Our institution has Performance Appraisal System for teaching and non-teaching staff. Self appraisal method is used for assessing performance of the teachers. The University has provided the format of self appraisal. Every teacher has to fill the form and submit it to the Principal at the end of the academic year. The verification of self appraisal is carried out by IQAC. The Principal puts his remarks on the P.B.A.S. form collected by IQAC and take necessary action, they give necessary instruction to teachers to improve their performance. The Principal deals with the assessment of the performance of the non-teaching staff.

There is also performance evaluation system for non-teaching staff. Every year the institution prepares Secret Report for non-teaching staff. Every non-teaching staff has to fill the format of secret report at the end of the year and submit it to the Principal for evaluation and remarks. Then Principal puts his remarks on that secret report.



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PRINCIPAL
Swatantrya Sainik Suryabhanji Pawar
Art's College, Purna (Jn.)
Dist. Parbhani

Anusaya Shikshan Prasarak Mandal's

Swatantrya Sainik Suryabhanji

Pawar Mahavidyalaya

Purna (Jn.), Dist – Parbhani 431 511

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**स्वातंत्र्य सैनिक सूर्यभानजी पवार
महाविद्यालय**

पूर्णा (जं.), जि. परभणी ४३१ ५११

website : www.spcollegepurna.com

Dr. Rameshwar Pawar
Secretary

Phone & Fax No.

Dr. Santosh Kurhe
I/C Principal

Affiliated to S. R. T. M. University Nanded, Accredited with "B" grade by NAAC & ISO 9001:2015

Ref No. : S.S.S.P.C./P/2020-2021/

Date : 17/06/2021

कार्यालयीन आदेश

या आदेशाद्वारे अंतर्गत गुणवत्ता हमी कक्ष विभागाच्या संबंधीत सदस्यांना सुचित करण्यात येते की, महाविद्यालयातील शिक्षक कर्मचाऱ्यांचे दरवर्षी घेण्यात येणारे PBAS चे मुल्यांकन करण्यासाठी खालील प्रमाणे PBAS मुल्यांकन समितीचे गठन करण्यात येत आहे.

तरी संबंधितांनी महाविद्यालयातील शिक्षक कर्मचाऱ्यांच्या PBAS चे मुल्यांकन करून अहवाल अंतर्गत गुणवत्ता हमी कक्ष विभागाच्या समन्वयकाकडे सादर करावा.

PBAS Scrutiny Committee (PBAS मुल्यांकन समिती)

डॉ. बी.बी.मानकरे	-	समन्वयक
डॉ. एस.ए.भोसले	-	सदस्य
डॉ. पी.डी.सूर्यवंशी	-	सदस्य


I/C PRINCIPAL
Swatantrya Sainik Suryabhanji Pawar
Arts College Purna (Jn.)
Dist Parbhani

Anusaya Shikshan Prasarak Mandal's
Swatantrya Sainik Suryabhanji Pawar College, Purna (Jn.) Dist. Parbhani.
(Affiliated to S.R.T.M. University Nanded & Accredited with 'B' grade by NAAC)
Internal Quality Assurance Cell

To,
The Principal,
S. S. Suryabhanji Pawar College,
Purna (Jn.), Parbhani.

Date – 18/07/2024

Sub. Submission of Evaluation Report of P.B.A.S. 2022-2023

Ref. – 1) Your letter Ref. No. SSSPC/P/2022-2023/ Date. 17/07/2024

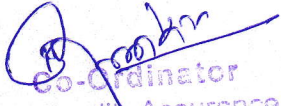
Respected madam,

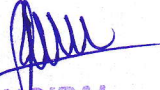
As per your above reference letter IQAC verified & evaluated Performance Based Appraisal System report of following teachers for the academic year 2022-23. So I request you to accept this report & oblige.

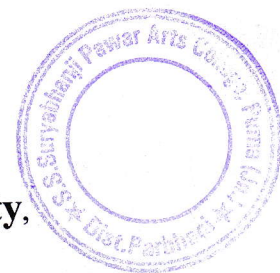
Evaluation report of PBAS 2023-24

Sr. No.	Name of the faculty	API Performance		
		Assessment Criteria & Methodology for College Teacher 1. Teaching & Learning	Assessment Criteria & Methodology for college Teacher 2. College Students Related Activities	Research & Academic Contributions Score
01	Dr. P. D. Suryawanshi	Good	Good	22
02	Dr.. S. B. Kasab	Good	Good	25
03	Dr. S. B. Kurhe	Good	Good	25
04	Dr. S. G. Bande	Good	Good	35
05	Dr. B. B. Mankare	Good	Good	22
06	Dr. P. S. Suryawanshi	Good	Good	20
07	Dr. P. R. Kirtankar	Good	Good	13
08	Dr. V. N. Bhopale	Good	Good	19
09	Dr. S. R. Gaikwad	Good	Good	38
10	Prof. V. T. Lone	Good	Good	44
11	Dr. D. M. Patode	Good	Good	36
12	Dr. M. B. Bhosle	Good	Good	35
13	Dr. A. L. Kolambikar	Good	Good	40
14	Dr. B. H. Chapke	Good	Good	30
15	Dr. V. A. Kale	Good	Good	28
16	Prof. J. K. Tompe	Good	Good	00
17	Dr. J. N. Deshmukh	Good	Good	58

Thanking you.
Dr. B. B. Mankare


Co-ordinator
Internal Quality Assurance Cell
S. S. S. P. Mahavidyalaya Purna (Jn.)
Dist. Parbhani - 431511 (M.S.)


PRINCIPAL
Swatantrya Sainik Suryabhanji Pawar
Art's College, Purna (Jn.)
Dist. Parbhani



Swami Ramanand Teerth Marathwada University,
NANDED-431 606

Name of College: _ Swatantrya Sainik Suryabhanji Pawar College,
Purna (Jn.) Dist-Parbhani
Self-Assessment-Cum-Performance Appraisal Forms
API - PBAS Proforma

CAS Promotion for *Librarian* in Universities / Colleges

Reference: i) The Gazette of India: Extraordinary, Part III Section 4 dated 18th July, 2018
ii) Government of Maharashtra Misc. – 2018.CR 56/18/ UN11 date 8th March, 2019
iii) SRTMU Acad/ UGC Regu/2018-19/3345 dated 26th March 2019

ACADEMIC YEAR: -----

PART A: GENERAL INFORMATION AND ACADEMIC BACKGROUND

- 1 Name (in Block Letters) :
- 2 Department :
- 3 Current Designation & Academic Level :
- 4 Date of last Promotion :
- 5 Which position and Academic Level are you an applicant under CAS :
- 6 Date of eligibility for promotion :
- 7 Address (With Pin code) :

Telephone / Mobile No :
E-mail :

8 Academic Qualifications (from S.S.C. till Post-Graduation):

Examinations	Name of the Board / University	Year of Passing	Percentage of Marks Obtained	Division / Class / Grade	Subject
High School / S.S.C.					
Intermediate / H.S.C.					
U.G.					
P.G.					
Other examination, if any					

PART B: ACADEMIC PERFORMANCE INDICATORS

TABLE -4

Assessment Criteria and Methodology for Librarians
(Librarians, Deputy Librarian and Asstt. Librarian (University) / College Librarian.)

1. Regularity of attending library					
Sr. No	Nature of Activity	Unit of Calculation		Self-Appraisal Grading	Verified API Grading By Committee
		Actual hours spent per year	% of attendance		
1	Regularity of attending library (Calculated in terms of percentage of days attended to the total number of days he/she is expected to attend) While attending in the library, the individual is expected to undertake, inter alia, following items of work:			i) Good: 90 % & above ii) Satisfactory :Below 90% but 80% & above iii) Not satisfactory: Less than 80%	
	A) Library resources organization and maintenance of books, journals, reports: Books collected / acquired (collection Building), Journals Subscribed, Reports collected, Back volumes collected / Bound, Technical Processing, Accessioning , Classification , Cataloguing, Book Binding , Training to library staff to maintain collection, Recommended by Teachers, Recommended by Students / Staff , Publisher Catalogue, Recommended by Check list, Books Review, Exhibition, etc. Arrangement of Collection / Stack Arrangement, Subject-wise / Classified shelving, Alphabetical shelving, Collection Promotion, Expl:-Display, Additions list, in house exhibition.				
	B) Provision of Library Readers – Services, Literature Retrieval Service and Analysis of reports: Library Services Reference Service, Current Awareness Services , Selective Dissemination of Information Services, Bibliographic / Catalogues / Index Services, Inter Library loan Services, On-line Public Access catalogue (OPAC), Home lending Services , Reprographic Services , Internet Information Services, Information Extension Services , E-Journals Services, Periodical Contents Services, Information Analysis for catalogue / Index, Document Deriving Services, Audio-Visuals information Services, Indexing / Abstracting Services.				
	C) Literature retrieval services to researchers and analysis of reports: Assistance providing researchers to retrieve books / reading material as per research subject & their needs, Assistance provides to researcher students to retrieve books / reading material as per syllabus & their needs, Extending hand in preparation of Research Reports for UGC, University, College, Institution etc. by maintaining a file of sample copies & information about standard formats/Style Manuals.				
	D) Provision of assistance to the Departments of University / College with required inputs for preparing reports, manuals and related documents: Assistance by providing number of books, reports to Departments, Assistance by providing documents under documents delivery facilities to Departments, Assistance by providing Technical guidance to develop Departmental Library, Assistance by providing books to faculties of Departments, Assistance by providing Indexing / Abstracting /Periodical Contents to faculties of Departments/Sections.				
	E) Assistance towards updating institutional website with activity related information and for bringing out institutional Newsletters: Information Provided about Library, Information Provided about Services rendered, Information Provided about Link of e-Resources, Information Provided about new additions, Information Provided about Transactions, Information Provided about Library members, Information, Provided for University/College publication, Separate webpage/link for library at institution website, Creation of web blog for the library.				
	F) Any other:				

Table 2
Methodology for University and College Librarian for calculating
Academic / Research Score

(Assessment must be based on evidence produced by the teacher such as: copy of publications, project sanction letter, utilization and completion certificates issued by the University and acknowledgements for patent filing and approval letters, students' Ph.D. award letter, etc.,)

CATEGORY-III: RESEARCH AND ACADEMIC CONTRIBUTIONS

Based on the teacher's self-assessment, API scores are proposed for research and academic contributions. The minimum API scores required for teachers from this category are different for different levels of promotion in universities and colleges. The self-assessment score shall be based on verifiable records and shall be finalized by the screening cum evaluation committee for the promotion of Assistant Professor to higher grades and Selection Committee for the promotion of Assistant Professor to Associate Professor and Associate Professor to Professor and for direct recruitment of Associate Professor and Professor.

(1) Research Papers in Peer-Reviewed or UGC listed Journals: (Please refer points as per UGC notification)

Sr. No.	Title of paper	Journal Name, Page nos., Vol. no., Issue no., Year of publication	ISSN / ISBN NO.	Impact Factor if any	No. of Co-Authors	Whether Principal Author / Supervisor/ Co-supervisor	Self-Appraisal Score	API Score Verified	Page No. of Relevant Documents
1									
2									
3									
Total (1)									

(2) (a) Publications (other than Research papers) (Books, Chapters is Books)

(i) Books Published with ISSN / ISBN number

International Publisher: 12 points per Book for Single Author
National Publisher: 10 points per Book for Single Author

Sr. No.	Title of Book with no. of pages	Publishers name with ISSN / ISBN NO.	International / National Publisher	No. of Co-Authors	Whether Principal Author / Co-Author	Self-Appraisal Score	API Score Verified	Page No. of Relevant Documents
1								
2								
Sub Total: (2)(a)(i):								

(5 points per Chapter)

(2) (a)(ii) Chapter in Edited Book with ISSN / ISBN

Sr. No.	Title of Chapter with Page Nos.	Name of Book	Publisher Name & ISSN / ISBN NO.	No. of Co-Authors	Whether Principal Author / Co-Author	Self-Appraisal Score	API Score Verified	Page No. of Relevant Documents
1								
2								
Sub Total: (2)(a)(ii)								



(5) (b) *Policy Document (Submitted to an International Body/ Organization like UNO/UNESCO/World Bank/International Monetary Fund etc. or Central Government or State Government)

A: International (10 points per Policy Document)
B: National (7 points per Policy Document)
C: State (5 points per Policy Document)

Sr. No.	Title of Policy Document	Name of Submitted Agency	International / National / State	Policy Document Number	Date of Acceptance	Self-Appraisal Score	API Score Verified	Page No. of Relevant Documents
1								
2								
Sub Total: (5)(b)								

(5) (c) Awards/Fellowship: A: International (7 points per Awards/Fellowship)
B: National (5 points per Awards/Fellowship)

Sr. No.	Name of Award / Fellowship	Date of Received	International / National	Name of Awardees Academic Body / Association	Self-Appraisal Score	API Score Verified	Page No. of Relevant Documents
1							
2							
Sub Total: (5)(c)							
Total (5) : (5)(a) + (5)(b) + (5)(c)							

(6) *Invited lectures / Resource Person/ paper presentation in Seminars/ Conferences/full paper in Conference Proceedings (Paper presented in Seminars/Conferences and also published as full paper in Conference Proceedings will be counted only once)

International (Abroad): (7 points per Seminars/ Conferences)
International (within Country): (5 points per Seminars/ Conferences)
National: (3 points per Seminars/ Conferences)
State / University Level: (2 points per Seminars/ Conferences)

Sr. No.	Title of Presentation in Academic Session	Title of Conference / Seminar	Mode of Presentation: Invited lectures / Resource Person / Paper presentation	Name of Organizer	Whether International (Abroad) / International (within Country) / National / State / University Level	Self-Appraisal Score	API Score Verified	Page No. of Relevant Documents
1								
2								
Total (6) :								

Note: The Research score for research papers would be augmented as follows: Peer-Reviewed or UGC-listed Journals (Impact factor to be determined as per Thomson Reuters list): i) Paper in refereed journals without impact factor - 5 Points ii) Paper with impact factor less than 1 - 10 Points iii) Paper with impact factor between 1 and 2 - 15 Points iv) Paper with impact factor between 2 and 5 - 20 Points v) Paper with impact factor between 5 and 10 - 25 Points vi) Paper with impact factor >10 - 30 Points

a) Two authors: 70% of total value of publication for each author.
b) More than two authors: 70% of total value of publication for the First/Principal/Corresponding author and 30% of total value of publication for each of the joint authors.

Joint Projects: Principal Investigator and Co-investigator would get 50% each.

Note:

- Paper presented if part of edited book or proceeding then it can be claimed only once.

- For joint supervision of research students, the formula shall be 70% of the total score for Supervisor and Co-supervisor. Supervisor and Co-supervisor, both shall get 7 marks each.
- *For the purpose of calculating research score of the teacher, the combined research score from the categories of 5(b). Policy Document and 6. Invited lectures/Resource Person/Paper presentation shall have an upper capping of thirty percent of the total research score of the teacher concerned.
- The research score shall be from the minimum of three categories out of six categories.

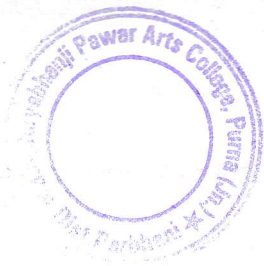
Summary of Table 2 (Category III) Academic / Research Score

Details of Academic & Research activities	Self-Appraisal Score	API Score Verified by Committee	Remarks
(1) Research Papers in Peer-Reviewed or UGC listed Journals			
(2) Publications (other than Research papers)			
(3) Creation of ICT mediated Teaching Learning pedagogy and content and development of new and innovative courses and curricula			
(4) Research guidance/ Projects Completed / Projects Ongoing/ Consultancy			
(5) Patents / Policy Document / Awards/Fellowship			
(6) Invited lectures / Resource Person/ paper presentation in Seminars / Conferences/full paper in Conference Proceedings			
Grand Total of Table 2			

IV SUMMARY OF API SCORES:

Category	Criteria	Annual API Score
Table 1	Activities: Overall Grading 1. Regularity of attending library 2. Conduct of seminars / workshops related to library activity or on specific books or genre of books. 3. If library has a computerized database then OR If library does not have a computerized database 4. Checking inventory and extent of missing books 5. Digitisation of books, Promotion of library network, dissemination of information, Assistance in college administration and governance related work, Design and offer short-term courses , Publications	
Table 2 (Category III)	Academic/Research Score	

List of Enclosures: (Please attach copies of certificates and / or letters sanction orders, papers etc. wherever Necessary)



UNDERTAKING

I Mr. / Mrs. undertakes that the information provided is correct as per records submitted by me to College / Institute / University and documents enclosed along with the duly filled in PBAS Proforma.

Date :
Place :

Signature of the faculty with
Designation
.....

Date :
Place :

Signature
Head of Department

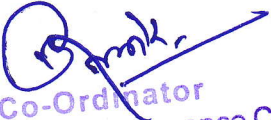
Date :
Place :

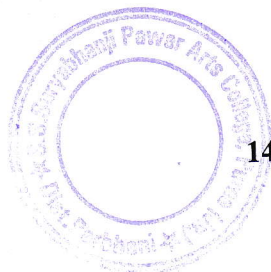
Signature
Director- IQAC

- 1) Overall student's feed-backs of the concerned Librarian:
- 2) Overall student's grievances and the extent of grievance redressal:

Signature of Principal

N.B. : The individual PBAS Performa duly filled along with all enclosures, submitted for CAS promotions will be verified by the College / Institute / University as necessary and placed before the Screening Cum Evaluation Committee or Selection Committee for Assessment Verification.


Co-Ordinator
Internal Quality Assurance Cell
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Dist. Parbhani - 431511 (M.S.)




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